

ONE System Coordinated Entry & Community Queue Auto-Exit Settings			
Category	Program/Queue	Auto-exit Threshold	Activities that prevent auto-exits in ONE
CE Program Enrollment	All CE Programs	90 days	- Adding/editing a program level Service or Event - Adding/editing a program level CE Assessment - Adding/editing a: - Status Assessment - Annual Assessment - Current Living Situation Assessment - Adding/editing a Unit to the program enrollment - Adding/editing a location to the Location tab - Adding/editing a contact to the Contact tab
Community Queue	-CAAP PSH Queue -Permanent Supportive Housing Queue -Rapid Rehousing Queue -Temporary Shelter Queue	90 days	- Adding/editing a Service or Event (client level and program level) - Adding/editing a CE Assessment (client level and program level) - Adding/editing a: - Status Assessment - Annual Assessment - Adding/editing a contact to the Contact tab - Adding/editing a location to the Location tab - Adding/editing a File (client level and program level) - Adding/editing a note (client level and program level) - Adding/editing an alert - Enrolling a client into a program or editing a client enrollment - Exiting a client from a program or editing a client exit (excluding auto-exits) - Creating a direct program referral - Selecting the “CHECK-IN” button within the referral
	-Transfer Queue (HSH Only)	180 days	<i>Additionally, the threshold “clock” is reset when a referral returns to the queue as a result of a denial/expiration or is placed on the queue as the result of a transfer from another queue.</i> <i>Note that program-level actions listed in this section will prevent auto-exits from a Community Queue regardless of the program in which they are administered.</i>
Pending Program Referral	-CAAP PSH Queue -Permanent Supportive Housing Queue -Rapid Rehousing Queue -Transfer Queue (HSH Only)	180 days	Changing the Referral Status from “Pending” to “Pending – In Process” (Note: once a referral is set to “Pending – In Process,” it never automatically expires)
	-Temporary Shelter Queue	90 days	



High Level Process flow:

